

## TPCH Foundation Emerging Researcher Grants Advice to Applicants

This document provides information about the application process, eligibility and the conditions of applying for a TPCH Foundation Emerging Researcher Grant.

Further information can be obtained from Dr Stephanie Yerkovich, Research Development Manager, by calling 3139 4118 or emailing [Stephanie.Yerkovich@tpchfoundation.org.au](mailto:Stephanie.Yerkovich@tpchfoundation.org.au). Applicants are strongly encouraged to discuss their interest and eligibility for this program prior to submission.

### General information

1. TPCH Foundation Emerging Researcher Grants have been developed to provide researchers who have successfully completed a small research grant the opportunity to further develop their skills and experience, while building research capacity at TPCH.
2. The grant is awarded for a project that must be completed within 12 months and the maximum amount that can be requested is \$25,000.
3. The grant may be used to provide salary support, purchase consumables and other research-related expenses. It cannot be used to fund basic computer equipment, such as personal laptops.
4. TPCH Foundation Emerging Researcher Grants are awarded to the applicant and are not transferrable. Successful applicants must also remain within or associated with their nominated research group for the duration of the grant. Any changes to circumstances must be discussed with TPCH Foundation who reserves the right to review the grant award, and to terminate it if deemed appropriate.

### Obligations of awardees

Grant recipients are expected to disseminate their results through the normal scientific channels. The support of TPCH Foundation must be acknowledged in any publication, media or presentation arising from the research. Any publications or media releases should be sent to TPCH Foundation.

The ability of TPCH Foundation to support research is dependent on our ability to raise funds through donations. Therefore, the ability to engage with potential donors is critical to our success, and it is a condition of accepting the grant that recipients will include TPCH Foundation in any publicity surrounding the research. In addition, TPCH grant recipients will be expected to provide regular research updates and may be called upon to participate in promotional activities.

### Eligibility

1. To be eligible for an Emerging Researcher Grant, the applicant must
  - Have been awarded a small project grant, such as a TPCH Foundation New Investigator Grant or another similar scheme, where the applicant was a named Chief Investigator. For external grants, a small grant is defined as one that was valued between \$2,000 and \$50,000.
  - Have successfully completed the grant, including all reporting and acquittal requirements.
  - Have not been named as a Chief Investigator on a grant awarded more than \$50,000.
  - Have not been awarded a Fellowship or any other salary support grant over \$50,000.
  - Not have any outstanding TPCH Foundation progress reports.

2. Equipment and travel grants are not viewed as project grants for eligibility, similarly, having been awarded an equipment or travel grant, to any value, does not deem an applicant ineligible.

3. Applicants will only be considered if the work is being undertaken at, or in significant association with, TPCH and/or in association with a TPCH community-based service. However, it is not necessary to be employed by Queensland Health or Metro North Health and Hospital Service.

### **Application submission**

1. Applications will only be accepted online through the Smarty Grants portal <https://tpchfoundation.smartygrants.com.au/> and must be submitted by 12pm on the due date. Late applications will not be accepted.

2. Signatures must be obtained from the applicant and mentor.

3. The administering institution must also be notified prior to lodging the application and any relevant approvals obtained.

### **Application process and assessment**

The grant will be assessed by an independent research panel convened by TPCH Foundation. TPCH Foundation will review applications for eligibility, completeness and for alignment to TPCH. Applications that do not meet these requirements will not be assessed further.

The application process will be completed in two stages. The first stage is an expression of interest, and the highest ranked applications (indicatively 8) will be invited to submit a budget and to attend an interview. At the interview the applicant will verbally present their research plan for 10 minutes and will then have 10 minutes discussion time with the panel. The panel will rank the applicants based on both their written application and interview.

The EOI will be assessed on

- The research area, innovation and significance of the project to TPCH
- Research output, relevant to opportunity, and future research potential of the applicant

### **Administering Institution**

An Emerging Researcher Grant may be administered through a University, however grant funds will fully remain within The Prince Charles Hospital Foundation and will not be transferred in full to another institution. Funds will only be transferred in arrears upon invoice.

### **Reporting requirements**

Grant recipients will be required to submit six monthly progress reports, due in April and October each year. It is the responsibility of the grant holder to submit these in a timely manner. Failure to submit a progress report may affect future funding with TPCH Foundation.

### **Key Dates**

Emerging Researcher Grants EOI open – 08 July 2019

Emerging Researcher Grants EOI close – 02 August 2019

Applicants notified, and successful applicants invited to the next stage – 23 August 2019

Full application due – 20 September 2019

Interview – to be held between 30 September and 4 October 2019

Applicants notified of the outcome – early November 2019